

## Rossmoor Life Council: Policy Review & Revision Committee Kick-Off Meeting Agenda 4 23 2025

| AGENDA ITEM   | TIME   | PRESENTER            | EXPECTED OUTCOME  | FOLLOW-UP STEPS         |
|---|--------|----------------------|---|-------------------------|
| 1. Welcome, Introductions, volunteer to take minutes for Committee, <u>volunteer timekeeper</u> | 10 min | All present          |   | Minutes                 |
| 2. Background on Proposal to Form RLC Policy Rev & Rev Committee                                | 5 min  | Mary A. England      | Common assumptions that GRF Policies need Review and Revision                 |                         |
| 3. Roundtable of all present to identify expectations of Committee                              | 20 min | All Present          | Clarity on scope & expectations for Committee                                 |                         |
| 4. Distill purpose of Committee – propose Draft Committee Charter                               | 10 min | Barry Brian          | Identify desired outcome of Policy Review & Revision                          | Draft Committee Charter |
| 5. Discuss potential Objectives of Committee  | 10 min | Lead Dave Kosters    | Identify potential Objectives for Committee Work                              |                         |
| 6. Review Possible list of GRF Policies which need Committee Focus                              | 15 min | Mary A. England      | Begin to develop Tiers (I, II, III) for Prioritizing Policy Review & Revision |                         |
| 7. Discuss Strategy for cooperation with other organizations                                    | 10 min | Lead Barry Brian     | Strategy for collaboration is vital for impacting Rev & Revision              |                         |
| 8. ID other organizations to collaborate with   | 5 min  | Lead Mary A. England | Develop list of others we need to communicate and collaborate with            |                         |

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|---|-------|---------------------|----------------------|--|
| 9. Clarify Assignments for next meeting (meet every two weeks?) | 5 min | Minute taker review | Identify assignments |  |
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